

Anaphylaxis Policy

1. Rationale:

Anaphylaxis is a severe, rapidly progressive allergic reaction that is potentially life threatening. The most common allergens in school aged children are peanuts, eggs, tree nuts [e.g cashews] cow's milk, fish and shell fish, wheat, soy, sesame. latex, certain insect stings and medication.

The key to prevention of anaphylaxis in schools is knowledge of those students who have been diagnosed at risk, awareness of triggers [allergens] and prevention of exposure to these triggers.

Partnerships between schools and parents are important in ensuring that certain foods or items are kept away from the student while at school.

Adrenaline is given through an Epipen/Anapen autoinjector to the muscle of the outer mid thigh is the most effective first aid treatment for anaphylaxis.

2. Aims:

- 2.1 To provide, as far as practicable, a safe and supportive environment in which students at risk of anaphylaxis can participate equally in all aspects of the student's schooling.
- 2.2 To raise awareness about anaphylaxis and the school's anaphylaxis management and policy in the school community.
- 2.3 To engage with parents/ carers of students at risk of anaphylaxis in assessing risks, developing risk minimisation strategies and management strategies for the student.
- 2.4 To ensure that each staff member has adequate knowledge about allergies, anaphylaxis and the school's policy and procedures in responding to an anaphylactic reaction.

3. Individual Anaphylaxis Management Plans

- 3.1 The Principal will ensure that an individual management plan is developed, in consultation with the student's parents, for any student who has been diagnosed by a medical practitioner as being at risk of anaphylaxis.
- 3.2 The individual anaphylaxis management plan will be in place as soon as practicable after the student enrolls, and in place before their first day of school.
- 3.3 The individual anaphylaxis management plan will set out the following:
 - Information about the diagnosis, including the type of allergy or allergies the student has [based on a diagnosis from a medical practitioner]
 - Strategies to minimise the risk of exposure to allergens while the student is under the care or supervision of school staff, for in- school and out of school settings including camps and excursions.

- The name of the person/s responsible for implementing the strategies.
- Information on where the student's medication will be stored.
- The student's emergency contact details
- An emergency procedures plan [ASCIA Action Plan] provided by the parent, that:
 - sets out the emergency procedures to be taken in the event of an allergic reaction;
 - is signed by the medical practitioner who was treating the child on the date the practitioner signs the emergency procedures plan; and includes an up to date photograph of the student.

3.4 The student's individual management plan will be reviewed, in consultation with the student's parents/ carers:

- annually, and is applicable,
- if the student's condition changes, or
- immediately after a student has an anaphylactic reaction at school.

3.5 It is the responsibility of the parent to provide:

- the emergency procedures plan [ASCIA Action Plan]
- an up to date photo for the emergency procedures plan [ASCIA Action Plan] when the plan is provided to the school and when it is reviewed.

4. Communication Plan

4.1 The Principal will be responsible for ensuring that a communication plan is developed to provide information to all staff, students and parents about anaphylaxis and the school's anaphylaxis management policy.

4.2 Steps taken if an anaphylactic reaction occurs:

4.2.1 Classroom. Class teacher is to gauge appropriate action. EpiPen/Anapen for each child is kept at the office. EpiPen/Anapen is requested via classroom phone and administered and teacher monitors child. Office contacts ambulance and sends assistance to either monitor child or remove class. Lindsay St gates are open for ambulance access.

4.2.2 Yard Each teacher has been trained. Each teacher wears the fluoro vest which has photos and names of affected students. If a reaction occurs contact is made with office via a senior student with the photo of the student affected. EpiPen/Anapen taken to the child and administered. Ambulance is called. Student's condition is monitored and adult remains with student. Ambulance access via Lindsay st

4.2.3 Camps/Excursions. Child's EpiPen/Anapen, medications and management plans to be taken on all camps/ excursions. Grade teacher to carry pens and have these children in their groups, if necessary. If a reaction occurs:

- Follow the management plan
- EpiPen/Anapen administered if needed
- Contact ambulance
- Teacher stays with child to monitor
- Contact school or venue administration

4.2.4 Casual Relief Teachers. Where possible CRT's at Newcomb Park are few in number and are therefore aware of the issues. Classroom teacher to leave this policy as part of the planning left for CRT. Areas of concern highlighted i.e classroom, yard and location of EpiPen/Anapen indicated

5. Staff Training and Emergency Response

- 5.1 Teachers and other school staff who conduct classes which students at risk of anaphylaxis attend, or give instruction to students at risk of anaphylaxis must have up to date training in an Anaphylaxis management training course.
- 5.2 At other times while the student is under the care and supervision of the school, including excursion, yard duty, camps and special event days, the Principal must ensure that there is a sufficient number of staff present who have up to date training in anaphylaxis training course.
- 5.3 The Principal will identify the school staff to be trained on a risk assessment
- 5.4 Staff will undergo annual training
- 5.5 Anaphylaxis management training course means:
- A course in anaphylaxis management training accredited under Chapter 4 of the Education and Training Reform Act 2006 [ETR Act] by the Victorian Registration and Qualifications Authority 6
 - A course in anaphylaxis management endorsed and delivered by a tertiary level specialist allergy service within a tertiary level academic teaching hospital; and any other course approved by the Secretary to the Department of Education and Early Childhood Development for the purpose of this Order.
- 5.6 Staff will also undertake a 'refresher' program which may be either presented by
- An individual, or
 - Viewing of DVD 'Recognising and Responding to Anaphylaxis.'

This will also occur annually.

- 5.7 The school's first aid procedures and students emergency procedures plan [ASCIA Action Plan] will be followed in responding to an anaphylactic reaction.

Appendices :

- Anaphylaxis Risk Management Checklist
- Anaphylaxis Management Plan

References :

- [DET Anaphylaxis Policy](#)
- [DET Health Support Planning Policy](#)

Date Implemented	
Author	
Approved By	School Council
Approval Authority (Signature & Date)	
Date Reviewed	
Responsible for Review	
Review Date	
References	<ul style="list-style-type: none"> • DET Anaphylaxis Policy • DET Health Support Planning Policy

ANAPHYLAXIS RISK MANAGEMENT CHECKLIST

School Name

Address:

Date of Review:

Time:

School Contact Person: Name:

(Who provided information collected)

Position:

Review given to: Name:

(If different from above)

Position:

Comments

1. How many current students are diagnosed with anaphylaxis?.....

2. Have any students ever had an allergic reaction while at school?

YES NO

If Yes, how many times?

3. Have any students had an Anaphylactic Reaction at school?

YES NO

If Yes, how many times?

4. Has a staff member been required to administer an EpiPen® to a student?

YES NO

If yes, how many times?

ANAPHYLAXIS RISK MANAGEMENT CHECKLIST

Section 1 Anaphylaxis management Plans and ASCIA Action Plans

1. Does every student who has been diagnosed at risk of anaphylaxis have an individual Anaphylaxis Management Plan in place? (see Section 4.1 and Appendix 1, Anaphylaxis Guidelines)?

YES NO

2. Are all Anaphylaxis Management Plans reviewed regularly with parents (at least annually)?

YES NO

3. Do they set out strategies to minimise the risk of exposure to allergens for in-school and out of class settings? During classroom activities, including elective classes

YES NO

In canteens or during lunch or snack times

YES NO

Before and after school, in the school yard and during breaks

YES NO

For special events, such as excursions, sport days, class parties and extra curricular activities? YES

NO

For excursions and camps

YES NO

Other

4. Do all students who suffer from anaphylaxis have a copy of their ASCIA Action Plan kept at school (provided by the parent)?

YES NO

5. Where are they kept?.....

6. Do the anaphylaxis action plans have a recent photo of the student with them?

YES NO

Comments

6.0 Ratified

This policy has been ratified by School Council June 2017